

# Behaviour Management

Dear Parents,

Education is a partnership between school and home. Hence, we would like to share with you our revised plan for managing student behaviour. Our goal is to teach children to manage and be responsible for their own behaviour in order to be *responsible* citizens and effective learners.

As outlined in our newsletters, you will be aware that Ballajura Primary School is committed to achieving a vision to become a **School of Excellence**. In achieving this goal, the school has implemented a number of strategies and continues to review policies to raise expectations and improve student performance.

As we venture on this journey, it is essential that the school and community work together in partnership with all stakeholders (staff, students and parents) and accept that each have rights and responsibilities.

In this document we have outlined the revised rights and responsibilities, class management processes and parent notification documents.

Please take a few minutes to discuss this with your child / children. If you have any question regarding the school's behaviour management system, please do not hesitate to contact the school.

Kind Regards

David Wanstall  
Principal

Jane Schorer  
Associate Principal

Judy Hayden  
Associate Principal

## Ballajura Primary School - RIGHTS

At Ballajura Primary School the following rights are adhered to by all;

### 1. Right to teach and learn

Students have the right to uninterrupted learning and or play  
Staff have a right to uninterrupted teaching.

### 2. Right to be free from physical and emotional harm

Staff and students have the right to learn and play in a safe environment.

### 3. Right to be respected

Staff and students have the right to be treated with respect.

### 4. Right for property to be looked after

The school community has the right for property and all aspects of the school environment to be looked after.



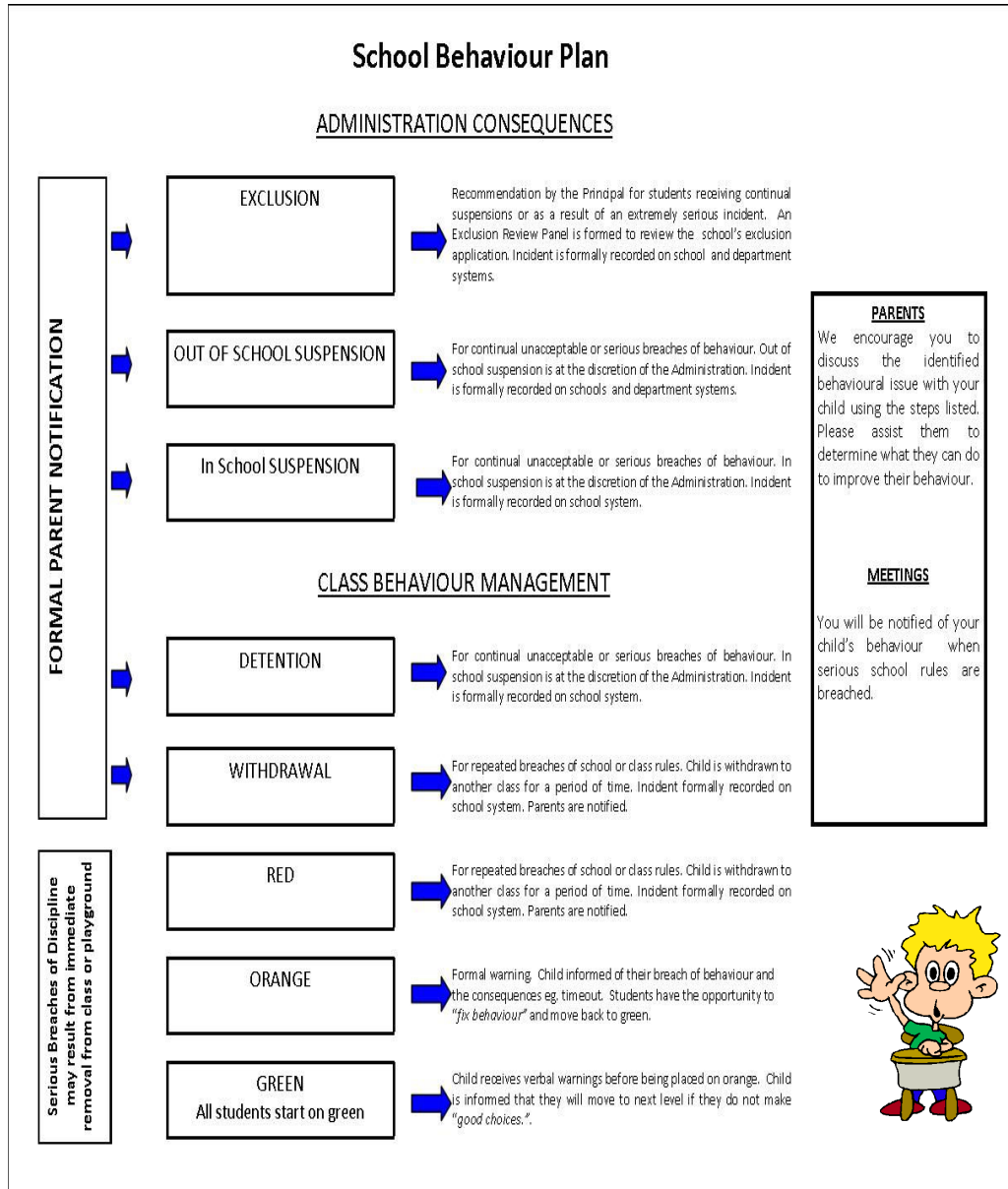
# Rights and Responsibilities of All Stakeholders

RIGHTS	RESPONSIBILITIES
<p><b>Students have the RIGHT to:</b></p> <ul style="list-style-type: none"> <li>• Learn in a purposeful, non disruptive and supportive environment</li> <li>• Work and play in a safe, secure friendly and clean environment.</li> <li>• Respect, courtesy and honesty</li> <li>• Attend school, where pride in their school, work and appearance is promoted</li> </ul>	<p><b>Students have the RESONSIBILITY to:</b></p> <ul style="list-style-type: none"> <li>• Accept responsibility for their own behaviour</li> <li>• Show courtesy and respect to all members of the community</li> <li>• Ensure their behaviour is not disruptive to the learning of others</li> <li>• Respect personal belongings and school property</li> <li>• Be punctual and organized for school and display a positive manner</li> <li>• Behave in a way that promotes safety and well being of others</li> <li>• Report incidents of bullying</li> </ul>
<p><b>Staff have the RIGHT to:</b></p> <ul style="list-style-type: none"> <li>• Receive respect, courtesy and honesty from students and the school community</li> <li>• Teach in a safe, secure and clean environment</li> <li>• Teach in a purposeful and non disruptive environment.</li> <li>• Receive cooperation and support from parents</li> </ul>	<p><b>Staff have the RESPONSIBILITY to:</b></p> <ul style="list-style-type: none"> <li>• Model respectful, courteous, honest and non discriminatory behaviour</li> <li>• Establish and maintain positive relationships with students</li> <li>• Ensure effective organization and planning of the curriculum</li> <li>• Report student behaviour, social, emotional and academic progress to parents</li> <li>• Display and discuss school and class rules</li> <li>• Consistently apply the school's Behaviour Management Plan</li> <li>• Document student misbehaviour and correctional strategies including communication with parents</li> </ul> <p><b>School ADMINISTRATION have the RESPONSIBILITY to:</b></p> <ul style="list-style-type: none"> <li>• Ensure that care and support is provided for the health and well being of staff and students.</li> <li>• Ensure the school has programs and curriculum in place that develops a safe and positive learning environment.</li> <li>• Through a consultative process, develop and communicate clear guidelines to the school community on managing and responding to student behaviour</li> <li>• Support teachers with behaviour management</li> <li>• Assist with designing programs for individual children with learning and behaviour difficulties</li> <li>• Ensure consistency in the implementation and maintenance of behaviour management procedures</li> </ul>
<p><b>Parents have the RIGHT to:</b></p> <ul style="list-style-type: none"> <li>• Ongoing open communication about the academic, physical and social and emotion development of their child</li> <li>• Be informed of curriculum material, behaviour management procedures and decisions affecting their child's health, safety and welfare</li> <li>• Be involved in the establishment and review of behaviour management plans</li> <li>• Be heard in an appropriate forum on matters related to the rights of their child/ children</li> </ul>	<p><b>Parents have the RESPONSIBILITY to:</b></p> <ul style="list-style-type: none"> <li>• Ensure that their child attends school on a regular and punctual basis</li> <li>• Ensure that the physical and emotional condition of their child is at an optimum for learning</li> <li>• Ensure their child is provided with appropriate materials to make effective use of the learning environment</li> <li>• Support the school in the academic, physical and social and emotion development of their children</li> <li>• Request a forum to discuss matters related to their child's behaviour, incidents of bullying or the class / school behaviour management in schools policy</li> <li>• Support the school in the implementation of the behaviour management policy</li> </ul>



# Class Behaviour Management

Teachers at Ballajura Primary School have developed a detailed set of class rules that embody the rights, responsibilities and school rules. Parents will be notified in the instance where serious school rules are breached or the continual display of unacceptable behaviour. Refer to the steps below.



# Incident Notification

If students are withdrawn from class or receive detention, parents will receive the following written notification. The slip must be returned to school signed.

### Ballajura Primary School Behaviour Incident Notification

**WITHDRAWAL OR DETENTION**

Child's Name: \_\_\_\_\_ Teacher: \_\_\_\_\_ Year: \_\_\_\_\_ Room: \_\_\_\_\_

Class Initiated **WITHDRAWAL** from class  **DETENTION**

REASON for withdrawal or detention: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Class Incident  Playground Incident

Teacher giving withdrawal or detention: \_\_\_\_\_ Date: \_\_\_\_\_

Parent has been notified by phone/ email/ meeting of incident: Yes  No

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_ **SLIP MUST BE RETURNED TO SCHOOL SIGNED**

